



(/ro/firme/akos-solutions)

## Technical writer - part-time

copywriter - part time - technical editor - engleza - joburi part time - Technical Writer

**Nivel cariera**  Middle (2-5 ani), Entry (0-2 ani)

**Limbi vorbite**  engleză

**Adresa/ adresele jobului**  București

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Expira in 1 luna

### About us

AKOS Solutions is a software company based in Sherman Oaks, California, offering consulting services and enterprise software solutions based on Microsoft technologies to customers across United States.

Visit us at for more information.

We are looking for young professionals willing to join our team in Romania. You will be working with the newest technologies, for US customers, from our office in downtown Bucharest.

### About you

You must have:

- Excellent communication and writing skills in English;
- English language certification is a plus;
- Previous experience as a technical writer in the IT field;
- Writing and technical skills in developing documentation;
- Helpful, can-do attitude;
- Bachelor's degree in Computer Science or Information Technology / student in the same areas.

### About this position

Responsibilities:

- Work with internal team to obtain an in-depth understanding of the product and the documentation requirements;
- Plan the format, arrange the layout and write different types of manuals in a clear and concise manner, such as release notes, user guides, installation and configuration manuals;
- Produce high-quality documentation that meets applicable standards and is appropriate for its intended audience;
- Deliver the work allocated in time and with quality.

Please be aware that this is a part-time / contract position.

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