

Be a Technical Writer at Business Logic Systems la Business Logic Systems LTD - BestJobs

JOB DESCRIPTION

As a Technical Writer you will:

- Design and create technical documentation (product guides)
- Coordinate the interaction with Subject Matter Experts to ensure appropriate changes are documented
- Proof-read technical documentation; test documentation against the product to ensure consistency with product function
- Update product documentation and maintain records and audit trails of changes
- Store documents in version control system to ensure that current documentation is in circulation
- Translate documents from Romanian to English and/or French

JOB REQUIREMENTS

Our ideal candidate must

- Have excellent knowledge of the English language (University degree or English language certificate is required)
- Have excellent knowledge of the French language
- Be expert in using Microsoft® Office, especially in Word and PowerPoint®
- Be PC literate

The following are considered a plus:

- Technical background (University degree)
- Can easily translate technical jargon into user-friendly language
- Are pro-active and have a dynamic approach when dealing with technical (writing) issues
- Are able to set priorities and work independently or with a team to meet deadlines
- Are accurate, attentive to details, and thorough

WE OFFER YOU

- Multinational, friendly, dynamic and professional working environment
- Excellent career opportunities, both on technical writing as well as on managerial path
- The opportunity to demonstrate and cultivate your skills while working with global leaders in their field as partners and clients
- Financial support in gaining specialty certifications
- Competitive salary package
- Medical services through private healthcare network
- Life insurance
- Meal vouchers
- Recreational activities sponsored by the company: teambuilding, parties and competitions.

COMPANY INFORMATIONWHO WE ARE

Business Logic Systems has been at the forefront of communications technology, delivering intelligent Data Management Technologies, Campaign & Loyalty Management Solutions, and Marketing Consultancy, since 1998. With our Head Office in the UK and offices in Cluj-Napoca in Romania, Johannesburg in South Africa and Kuala Lumpur in Malaysia, we have a growing global presence and a highly experienced team.

WHAT WE DO

We develop intelligent, real-time Campaign & Loyalty Management solutions, designed specifically to enable Communications Service Providers (CSPs) to deliver data driven marketing strategies. We implement, provide training for and support our solutions with a range of technical and marketing expertise to ensure that our customers achieve fast and exponential return on their investment.

WHO WE WORK WITH

Business Logic Systems has a strong partnership philosophy; we are a Microsoft Gold Partner and HP business partner, working with a range of solutions providers including Alcatel-Lucent, NSN, and Acision. We work closely with our customers, such as Telstra Australia, Celcom Malaysia, Tunisie Telecom, DST Brunei, Vodafone Ghana, and Hello Cambodia, Zain Sudan – helping them to achieve a Marketing Edge using our technology.

If you are the right candidate or you need more details about our company, feel free to contact us at:

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Visit our company's Web site at **www.businesslogicsystems.com**