

Technical Writer la Netop Tech - BestJobs



Netop is hiring one Technical Writer, to be located in Bucharest. The Technical Writer will write documentation for Netop software products and manage translation of software and documentation.

Responsibilities:

- Based on personas and other sources of information about target audiences, plan documentation for different products and releases;
- Write documentation following a process that ensures quality and on time delivery;
- Review and provide input to the development team with respect to UI design overall and UI text particularly;
- Manage translation of software and documentation, including vendor evaluation and selection;
- Stay updated on authoring tools to be able to evaluate and select tools appropriate for products, platforms and audience;
- Create and maintain tools and processes necessary to deliver consistent quality, including for example layout, style sheets, definition of writing style, definition of content types, and definition of naming conventions.

Required skills and experience:

- A minimum of 5 years of experience within technical writing, preferably for a software company;
- Excellent English language skills;
- Able to comprehend technically complex subject matters and make them understandable to users;
- Understands the importance knowing your audience;
- Highly organized and structured and values planning;
- Values team work;
- Believes in the importance of defining and adhering to standards;

- Quality-focused.

We offer:

- A young, dynamic, enthusiastic and successful team;
- A professional and open working environment.



